

APPLICATION FOR APPROVAL OF CONTINUING EDUCATION COURSE FOR NORTH CAROLINA CERTIFIED WELL CONTRACTORS

Please read the entire application carefully before completing it. Please submit the completed application to **Well Contractors Certification Commission, 1618 Mail Service Center, Raleigh, NC 27699-1618**. Use additional paper as necessary. This form can be found online at www.NCwelldriller.org under "Continuing Education."

Applicant Information:

Full Name _____
Address _____
City / State _____
Phone # _____
Well Contractor Certification # _____

Check one:

- Approval after course completed
 Pre-approval

Check one:

- Course attendee
 Course instructor

Course Information:

- 1) Course title _____
- 2) Business/organization offering course _____
- 3) Name *and* phone number of course instructor(s) _____
- 4) Credit hours requested for the course _____
- 5) Date(s), and time(s) of course _____
- 6) Location of course (City, State, building) _____
- 7) List course goals: what will be taught or what competencies could be gained from the course.

- 8) Course instruction format (circle): Live Presentation, Video, PowerPoint, Interactive On-Line Course, Slides, Overheads, Other _____
- 9) Educational materials used (circle): Publications, Manuals, Handouts, Brochures, Other _____

Attachments:

Please include with this form:

- A timed agenda for the course (*including time allotted for meals and breaks*)
- A copy of the course brochure (*if available*)
- A list of qualifications for each instructor
- Proof of attendance (*certificate*)
- If submitting documentation for attending at least 50% of professional meetings (27 .0820), please also include the schedule of meetings for the year and indicate which meetings were attended.

Please Note:

A course will not be recommended for approval if the obvious intent is primarily the sale or promotion of a product. Programs by sellers may be considered if the obvious intent of the program is primarily training. No sales of a product should be connected with a course.

15A NCAC 27 .0820 - Courses or activities must maintain, improve, or expand the skills and knowledge related to the practice of well contractor activities in order for a well contractor to receive credit.

The information provided with this application is true and accurate to the best of my knowledge.

Signature of Applicant: _____ **Date:** _____